

GRIEVANCE DEADLINES FOR CX EMPLOYEES

Step 1				Step 2			
<p>Must file w/in 30 days of incident</p>	<p>A. CUE may request an Informal Review w/ the supervisor w/in 15 days of request</p>	<p>B. If no Informal Review mtg. took place - either party can request a Step 1 mtg. which will include grievant & supervisor</p>	<p>C. UC shall issue its Step 1 response w/in 15 days of the STEP 1 mtg.</p>	<p>D. If no Step 1 mtg. UC's response due w/in 15 days of when the original grievance was filed</p>	<p>A. Grievant/Steward may proceed w/an appeal to Step 2 w/in 15 days of UC's Step 1 answer issued or due (if UC fails to respond)</p>	<p>B. UC shall convene mtg. w/ grievant(s) & representative no later than 15 days after receipt of the Step 2 appeal</p>	<p>C. UC shall issue a response w/in 15 days following the Step 2 mtg. or Step 2 appeal (if it is agreed that no mtg. will be held)</p>
Step 3				Arbitration			
<p>A. Grievant/Steward file appeal w/ UCCOP Dir. of LR w/in 15 days of UC's Step 2 answer issued or due (if UC fails to respond)</p>	<p>B. UCCOP shall issue UC's written answer to a Step 3 appeal w/in 30 days of the receipt of the appeal</p>	<p>C. If grievance is not resolved in Step 3, the case can be appealed to arbitration w/in 30 days of UCCOP's Step 3 answer issued or due date.</p>	<p>Must file w/in 30 days of when UC's response due all appeals to arbitration must be signed by Pres. of CUE and file w/ UCCOP</p>	<p>A. Both parties must select an arbitrator w/in 45 days of filing for arbitration</p>	<p>B. Scheduling to occur w/in 90 days appeal, unless extended by both parties mutually in writing</p>	<p>C. If no written response from UC w/in 45 days of appeal to arbitration, & CUE initiated selection process, then CUE's choice of arbitrator is final. UC shall have 15 days to respond and period shall be extended by 10 days.</p>	



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